



Institutional Review Board  
Term of Reference (TOR)

**Goals:**

1. To protect the rights and welfare of human research subjects and to provide investigators with thorough and timely review of their research proposals.
2. To assure that all researches are performed on humans are conducted according to the highest ethical standards by applying appropriate policies and complying with national and international guidelines and regulatory requirements.

**Team Members:**

Name	Occupation	Designation	Gender	Role	Affiliation Yes / No
<b>Prof. Shaher Samrah</b>	<b>MD</b>	<b>Internal Medicine- Pulmonary and critical care medicine</b>	<b>Male</b>	<b>Chairman</b>	<b>Affiliated to JUST/ KAUH</b>
<b>Dr. Osamah Batiha</b>	<b>PhD</b>	<b>Genetics</b>	<b>Male</b>	<b>Vice Chairman</b>	<b>Affiliated to JUST</b>
<b>Dr. Ashraf Oweis</b>	<b>MD</b>	<b>Internal Medicine- Nephrology</b>	<b>Male</b>	<b>Member</b>	<b>Affiliated to JUST / KAUH</b>
<b>Dr. Rola Saqan</b>	<b>MD</b>	<b>Consultant Pediatric Nephrologist</b>	<b>Female</b>	<b>Member</b>	<b>Affiliated to JUST / KAUH</b>
<b>Dr. Abdel Rahman Al Manasra</b>	<b>MD</b>	<b>Consultant Transplant &amp; Hepatobiliary Surgeon</b>	<b>Male</b>	<b>Member</b>	<b>Affiliated to JUST / KAUH</b>
<b>Prof. Rima Safadi</b>	<b>American Board</b>	<b>Dentistry Oral and Maxillofacial Pathology</b>	<b>Female</b>	<b>Member</b>	<b>Affiliated to JUST / KAUH</b>
<b>Prof. Nehad Ayoub</b>	<b>BPharm, PhD</b>	<b>Clinical Pharmacy</b>	<b>Female</b>	<b>Member</b>	<b>Affiliated to JUST</b>
<b>Prof. Ahlam Alnatour</b>	<b>PhD</b>	<b>Nursing- Community and Mental Health</b>	<b>Female</b>	<b>Member</b>	<b>Affiliated to JUST</b>
<b>Prof. Nesslerin Taha</b>	<b>PhD</b>	<b>Conservative Dentistry- Endodontics</b>	<b>Female</b>	<b>Member</b>	<b>Affiliated to JUST</b>
<b>Dr. Ahmad Altarifi</b>	<b>PhD</b>	<b>Medicine- Pharmacology</b>	<b>Male</b>	<b>Member</b>	<b>Affiliated to JUST</b>
<b>Dr. Ahmad Al- Azayzih</b>	<b>PharmD, PhD</b>	<b>Clinical Pharmacy</b>	<b>Male</b>	<b>Member</b>	<b>Affiliated to JUST</b>
<b>Dr. Ahmed Yassin</b>	<b>MD</b>	<b>Neurology Department</b>	<b>Male</b>	<b>Member</b>	<b>Affiliated to JUST / KAUH</b>
<b>Dr. Ibtisam Al- Zaru</b>	<b>PhD</b>	<b>Nursing- Adults Health Nursing</b>	<b>Female</b>	<b>Member</b>	<b>Affiliated to JUST</b>

M.R/ Committee Coordinator



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<b>Dr. Maha Gharaibeh</b>	<b>MD</b>	<b>Radiology/ Breast Imaging</b>	<b>Female</b>	<b>Member</b>	<b>Affiliated to JUST/ KAUH</b>
<b>Dr. Anwar Rjoop</b>	<b>MD</b>	<b>Assistant professor/consultant pathologist</b>	<b>Female</b>	<b>Member</b>	<b>Affiliated to JUST / KAUH</b>
<b>Dr. Mazin Al-Momani</b>	<b>Local representative</b>	<b>MS. of Education</b>	<b>Male</b>	<b>Member</b>	<b>No</b>
<b>Sameera Yousef</b>	<b>Quality representative</b>	<b>Policy Coordinator</b>	<b>Female</b>	<b>Member</b>	<b>Affiliated to KAUH</b>
<b>Mohammed Al-Nimrat</b>	<b>Legal representative</b>	<b>lawyer</b>	<b>Male</b>	<b>Member</b>	<b>Affiliated to JUST</b>

### Report to:

- General Manager of King Abdullah University Hospital
- Jordan University of Science and Technology
- Jordan Food and Drug Administration (JFDA)
- Ministry of Health
- Different Universities in Jordan
- Others

### Responsibilities:

1. To review the scientific basis of the study protocol.
2. To review and approve research Study protocol at convened meeting.
3. To ensure adequacy and qualifications of the clinical study team in conducting these studies.
4. To monitor all study aspects concerning safety and rights of subjects.
5. To ensure that the participation of the study subjects was voluntarily.
6. To ensure that the study was conducted according to Good Clinical practice (GCP) guidelines.
7. To contact the Special Committee (of the ministry of Health) in case of serious/unexpected adverse events that may occur during or after conduction of the study.
8. To ensure prompt reporting of King Abdullah University Hospital to the IRB of changes in research activities.
9. Ensures that changes in approved study, during the period for which IRB approval has already been given, not to be initiated without IRB review and approval except where necessary to eliminate hazards.

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**Meeting:**

- Minimum once monthly.
- Research that can be evaluated on the expedited track is evaluated by either the chairman or the vice chairman of IRB on the Mini-board with one week.